

MARRIAGE LICENSE APPLICATION REQUIREMENTS

Available Monday through Friday – 8:00-11:30 a.m. and 1:00-4:00 p.m.

Requirements for Marriage License to be issued by Crane County Clerk are as follows:

1. Both applicants must appear together and submit proof of age and identity by valid state driver's license, valid state ID Card, U.S. Military ID, U.S. passport or visa, or any certificate of license issued by this state, another state, the U.S. government or Canada province that is current or has expired not more than two years preceding the date of identification. Proof of ID must include a photo, name and date of birth. Both applicants should bring a certified copy of their birth certificate. All foreign language birth certificates must be translated to English.
2. Each applicant is also required to present an official document showing applicant's name and Social Security number. The name must be the same as it appears on the proof of identification. If you do not have proof of your Social Security number, contact the Social Security Administration.
3. The cost of the Marriage License is \$82.00. Couples who participate in premarital counseling through a certified Texas Health and Human Services Commission provider called Twogether in Texas must present their certificate of course completion at the time they apply for the marriage license; the certificate must be used within one year of issuance. The cost of the Marriage License to applicants who have attended the aforementioned premarital counseling is \$22.00. Cash or credit card payment is required for marriage license fees; you may not use a check.
4. The legal age to purchase a Marriage License in the State of Texas is 18. The State does not require a blood test. If either applicant has been recently divorced from any party other than the co-applicant, the State requires a 30 day waiting period from the date of Final Decree unless waived by the court. Applicants are required to submit a certified copy of Final Decree showing name change if different from current identification.
5. The license is valid for 90 days from the date of purchase, during which time the ceremony must occur, or the license will expire. There is a 72-hour waiting period from the time the license is purchased until the ceremony can be performed. Active duty military personnel are exempt from the 72-hour waiting period, with proof of active military duty status. Couples who have attended premarital counseling through a certified Texas Health and Human Services Commission provider are exempt from the 72-hour waiting period, upon presentation of their Certificate of Completion to the officiator (pastor, judge, etc.)
6. Applicants between the ages of 16 and 18 must be accompanied by their parents or person authorized by court order to sign legal consent, and the minor must have a certified copy of their birth certificate, valid photo ID, and documentary proof of Social Security number. If parents are divorced, the parent that was granted the independent right to consent to marriage must appear and submit a certified copy of divorce decree in order to sign legal consent for marriage of a minor.
7. It is your responsibility to arrange the appointment with the official or minister who is going to conduct your ceremony.
8. Following the ceremony, the person officiating must complete the ceremony section of the license and sign it, and then return it to the County Clerk for recording. The original license will be returned to you once it has been recorded.
9. You may obtain certified copies of your Marriage License at any time after it has been recorded. Certified copies cost \$20.00 each. Do not release your ORIGINAL marriage license to any one without assurances that it will be returned to you. A certified copy of your marriage license should be used when the party or agency requesting it will not accept a plain copy.

Marriage Records

\$20.00 per Certified Copy

[Application for Certified Copy of Marriage License](#)

Questions? Contact the Crane County and District Clerk's office at (432) 558-3581.

Crane County and District Clerk
201 W. 6th Street, Room 110
P. O. Box 578
Crane, Texas 79731

*"A local registrar or county clerk who issues a certified copy of a birth or death certificate shall charge the same fees as charged by the Bureau of Vital Statistics. In addition to other fees collected under this section, a local registrar or county clerk may collect a fee not to exceed \$1.00 for the preservation of vital statistics records maintained by the registrar or county clerk, including birth, death, fetal death, marriage, divorce, and annulment records." (Texas Health and Safety Code 191.0045)